

Common Ground Food Co-op
 Board Meeting Minutes
 November 9, 2020
 6:15 pm to 8:15 pm
 Zoom Videoconference

Present: Brandon Boys, Colin Dodson, Ben Galewsky, JP Goguen, Ming Kuo, Taidghin O'Brien, Robert Taylor, Calvin Wang

Absent: Evelyne Tardy

Others Present: Gary Taylor, General Manager
 Carmen Doerr, Finance Manager
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:18 pm by Robert Taylor
1. Preliminaries	<p>A. Guests/Owners Gary Taylor, General Manager Carmen Doerr, Finance Manager Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment None</p> <p>C. Agenda Amendments None</p>
2. Board Study	<p>A. Board Retreat Planning Ben Galewsky facilitated a white board experience with the board allowing members to add and prioritize ideas for the board retreat agenda. Some of the ideas shared include elizaBeth Simpson's owner equity initiative planning, supplier diversity, strategic planning and marketing, policy review, board and GM development, philanthropic and community outreach development, and rebuilding the sense of ownership. The board voted on the ideas to help establish priorities and then developed a basic agenda for the retreat.</p> <p>Robert Taylor noted the retreat will be Saturday, December 5th 9am-12pm virtually. There was additional discussion regarding</p>

	<p>potential follow-up sessions the following week and a social distanced meeting, logistics of which will be discussed via email prior to the retreat.</p>
<p>3. Consent Agenda</p>	<p>A. Public Minutes from October Meeting B. Monthly Financials C. GM Operational Update (MORe)</p> <p>Action Taken The board unanimously approved the consent agenda as a whole.</p>
<p>4. GM Monitoring</p>	<p>A. EL B1 Financial Conditions & Activities A revision was submitted for review shortly before the meeting, Gary Taylor noted #5 was added. The board agreed they require additional time for review.</p> <p>The board tabled discussion and approval of this report until December 2020 allowing time for full review.</p> <p>B. EL B2 Business Planning and Financial Planning The report and budget submitted were for different years. A revision is required. This report will also be tabled for discussion and approval in December 2020. There was discussion regarding the 2021 budget projections and strategies, capital expenditures, and owner equity.</p>
<p>5. Board Monitoring</p>	<p>A. Board Process C3 – Agenda Planning Discussion about efforts to reduce monitoring time in meetings. Compliance to be evaluated in July 2021.</p> <p>B. Board Process C4 – Board Meetings Compliance to be evaluated in July 2021.</p>
<p>6. Committee Updates</p>	<p>A. Board Development Committee No report.</p> <p>B. Owner Outreach Committee Robert advised elizaBeth Simpson’s project would be facilitated through this committee.</p>

	<p>There was discussion regarding the project as it stands currently and noting a need for further discussion. A follow-up meeting will be scheduled.</p> <p>C. Policy Committee No report.</p> <p>D. Visioning Working Group Robert noted the committee would begin to focus on space concerns with operations. Taidghin and Brandon noted interest in portions of this group's work.</p>
<p>E. Board Admin</p>	<p>A. Committee Membership</p> <p>Board Development Committee Brandon Boys JP Goguen Robert Taylor</p> <p>Owner Outreach Taidghin O'Brien Evelyne Tardy Calvin Wang</p> <p>Policy Committee Colin Dodson Ben Galewsky Ming Kuo Taidghin O'Brien Calvin Wang</p> <p>Action Taken The board unanimously approved the committee membership.</p> <p>Robert charged the committees with reviewing their charter, and establishing a chairperson and a regular monthly meeting time by the December 2020 meeting.</p> <p>B. Board Budget Calvin Wang noted he has not had a transitional conversation with Magdalena Casper-Shipp yet, but has questions regarding the lack of expense as planned in the current year's budget. Robert advised he</p>

	would like to check in on the board budget monthly. Calvin advised he would prepare a review and update for budget approval in December 2020.
8. Closing	A. Next meeting December 14th, 2020 B. Outreach calendar assignments Retreat: December 5th 9:00am-12:00pm Newsletter: Ben Galewsky C. Other assignments D. Check-out
Adjourned	At 8:13 pm by Robert Taylor