

Common Ground Food Co-op
 Board Meeting Minutes
 September 11, 2023
 6:15 pm to 8:15 pm
 Common Ground Food Co-op Classroom/Google Videoconference

Present: Jon Barnes, Sandy Budde, Ben Galewsky, Blake Hackler, Ming Kuo, Morgan Montgomery, Andrew Muller, Robert Taylor, Calvin Wang

Absent: None

Others Present: Gary Taylor, General Manager
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:18 pm by Robert Taylor
1. Preliminaries	<p>A. Guests/Owners Gary Taylor, General Manager Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment None.</p> <p>C. Agenda Amendments Added June Treasurer’s Report to Consent Agenda.</p>
2. Board Study	<p>A. Board Study – Finalization of MOO Gary Taylor reported the venue and food are booked, with plans for extra attendees in the corridor. Robert Taylor advised the presentation is available for review. He asked the board for help with ideas for a slide to detail their accomplishments over the past year. Robert noted he will note the lease term is upcoming and research is occurring but no official news to present on store development. Ben Galewsky added the board has refocused their work on policy governance and GM support. Jon</p>

	<p>mentioned introducing a hybrid board meeting model.</p> <p>There was discussion about the election and timing regarding Round Up for Good presentations at the MOO.</p> <p>Robert polled the board regarding their potential attendance noting there is no virtual option. He also reviewed the agenda and events planned. Jon Barnes and Morgan Montgomery discussed panel logistics. Robert asked for volunteers for set up and tear down.</p>
<p>3. Consent Agenda</p>	<p>A. July & August Meeting Minutes</p> <p>B. June, July & August Treasurer’s Report</p> <p>Andrew Muller supplied clarification on the Treasurers’ reports.</p> <p>Action Taken The board unanimously approved the consent agenda.</p>
<p>4. Monthly Operations Report and Financials</p>	<p>A. Monthly Operations Report & Financials</p> <p>Gary Taylor shared highlights from August including a visit to another co-op. He advised the store is replacing the sushi cooler and reviewed other equipment updates. He talked about the many projects the Marketing department is working on and completing.</p>
<p>5. GM Monitoring</p>	<p>A. EL B7 Board Communication</p> <p>Gary explained the policy requirements and reviewed his performance and compliance.</p> <p>Action Taken</p>

	<p>The board unanimously accepted the report as in compliance.</p> <p>B. EL B8 Board Logistical Support</p> <p>Gary explained the policy requirements and reviewed compliance.</p> <p>Action Taken The board unanimously accepted the report as in compliance.</p>
<p>C. Internal Monitoring</p>	<p>A. 2024 Board Budget</p> <p>Andrew reviewed the proposed budget. Morgan Montgomery asked if board expenses to participate in store activities were included, Andrew confirmed those expense are categorized within training/development and board reimbursements. Sandy Budde asked what Rent expense the board incurs. Andrew confirmed that would be for space rental for the retreat and meetings if necessary. Calvin asked if the insurance expense was checked, Andrew and Gary confirmed.</p> <p>Action Taken The board unanimously approved the 2024 Board Budget as proposed.</p>
<p>A. Committee Updates</p>	<p>A. Owner Outreach No report.</p> <p>B. Board Development Ben reported the election is in progress. He noted combining the election and Round Up for Good is boosting election participation.</p>

Executive Session Opens	
Executive Session Closes	
Closing	<ul style="list-style-type: none"> A. Next meeting October 9th, 2023 B. October Newsletter: Ben Galewsky to write an article regarding his service/departure from the board. C. Other Tasks and Assignments Robert advised he will be unavailable on a trip from September 16 - October 8 and to reach out to Calvin Wang for immediate assistance. He also noted Todd Wallace from Columinate is scheduled to be at the October meeting. D. Check-out E. Board Bits: MOO and Election
Adjourned	At 7:31 pm by Robert Taylor