

Common Ground Food Co-op
 Board Meeting Minutes
 August 14, 2023
 6:15 pm to 8:15 pm
 Common Ground Food Co-op Classroom/Google Videoconference

Present: Jon Barnes, Blake Hackler, Ben Galewsky, Morgan Montgomery, Andrew Muller, Robert Taylor, Calvin Wang

Absent: Sandy Budde, Ming Kuo

Others Present: Gary Taylor, General Manager
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:20 pm by Robert Taylor
1. Preliminaries	<p>A. Guests/Owners Gary Taylor, General Manager Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment None.</p> <p>C. Agenda Amendments Robert Taylor noted the Consent Agenda has been removed for approval later.</p>
2. Board Study	<p>A. Board Study – MOO & Election Planning The MOO will be held at Cloud Mountain in the mall in person with food/drinks, t-shirts, and guest panelists. Andrew Muller noted the projected expense fits within the budget for the year. The budget projected includes t-shirts, while still having giveaways that would be covered by store marketing.</p> <p>Action Taken The board unanimously approved the proposed MOO budget including t-shirts.</p>

	<p>Robert advised he will be working with the staff to develop the presentation and will then send out to the board for feedback and approval.</p> <p>Ben Galewsky reported two current candidates for the upcoming election. He would like to extend the deadline through Friday and then contact owners who attended the last MOO to see if there are interested in running. Morgan Montgomery will review interview questions. Ben noted closer to the election he will need an updated list of the active owners who are eligible to vote. Jon Barnes also offered to contact a couple possible employee board member candidates.</p>
<p>3. Consent Agenda</p>	<p>Removed for future review.</p>
<p>4. Monthly Operations Report and Financials</p>	<p>A. Monthly Operations Report & Financials</p> <p>Gary Taylor reviewed the highlights of the report for the board. He noted recent staffing changes and openings. He advised he is looking to replace a malfunctioning sushi cooler.</p>
<p>5. GM Monitoring</p>	<p>A. EL B1 Financial Conditions</p> <p>Gary reviewed the 2nd quarter financials. There was discussion regarding a new potential competitor in the local grocery and produce market. Gary announced that Jon Barnes has been hired as the new Produce Manager.</p> <p>Action Taken</p> <p>The board unanimously accepted the report as out of compliance with reasonable plans to return to compliance.</p>
<p>6. Internal Monitoring</p>	<p>A. 2024 Board Budget</p> <p>Andrew presented the current budget draft. He asked if the board would like to combine the MOO</p>

	<p>and anniversary celebration next year, and there was general feedback in favor of combining the events. The estimates for the MOO were discussed. Andrew noted this budget draft estimates an increase of roughly 10% over the current year. Calvin Wang advised to double check if the insurance and consulting costs are increasing.</p>
A. Committee Updates	<p>A. Owner Outreach No report.</p> <p>B. Board Development No report.</p>
Executive Session Opens	
Executive Session Closes	
Closing	<p>A. Next meeting September 11th, 2023</p> <p>B. September Newsletter: Andrew Muller to write about recent vegan cooking competition award win.</p> <p>C. Other Tasks and Assignments</p> <p>D. Check-out</p> <p>E. Board Bits: MOO & Elections</p>
Adjourned	At 7:10 pm by Robert Taylor