

Common Ground Food Co-op  
 Board Meeting Minutes  
 July 10, 2023  
 6:15 pm to 8:15 pm  
 Common Ground Food Co-op Classroom/Google Videoconference

Present: Jon Barnes, Sandy Budde, Blake Hackler, Ming Kuo, Andrew Muller, Robert Taylor, Calvin Wang

Absent: Ben Galewsky, Morgan Montgomery

Others Present: Gary Taylor, General Manager  
 Joanne Mierek, Operations Manager  
 Sarah Buckman, Marketing Manager  
 Jeffrey Chandler, Minute Taker

<b>Proceedings</b>	
<b>Meeting called to order</b>	<b>At 6:18 pm by Robert Taylor</b>
<b>1. Preliminaries</b>	<p><b>A. Guests/Owners</b>          Gary Taylor, General Manager          Joanne Mierek, Operations Manager          Sarah Buckman, Marketing Manager          Jeffrey Chandler, Minute Taker</p> <p><b>B. Public Comment</b>          None.</p> <p><b>C. Agenda Amendments</b>          None.</p>
<b>2. Board Study</b>	<p><b>A. Board Study – MOO Planning</b>          Robert reviewed the MOO Planning discussions thus far. Robert reviewed the previous venue options the board discussed and investigated. Jon Barnes offered a couple of vendors who can host events as well. Technological requirements necessary to host a hybrid event were considered. Jon, Ming Kuo, and store staff will reach out to investigate the availability and logistics of the top three venue options.</p>

	<p>Robert led a discussion regarding the content of the presentation. Board members discussed options for speakers including co-op industry leaders, owners, vendor representatives, motivational speakers, panels, and other options that might be a draw for owners to want to come to the event. The board and staff discussed notable impacts over the past year that should be included in a presentation for owners including data-driven results, and stories from vendors, donation recipients, and owners. There was discussion about the fairness of giving some organizations a spotlight as owners were voting to donate for the next year, different strategies were reviewed. It was decided any donation recipient presentations would happen after voting was closed. Sarah Buckman provided additional insights into programming and venue options.</p> <p>Robert to send out an event invite for anyone who would like to attend in the next couple of weeks to continue planning.</p>
<p><b>3. Consent Agenda</b></p>	<p><b>A. June Meeting Minutes</b></p> <p><b>B. Treasurer’s Report</b></p> <p>The Treasurer’s Report was pulled for a mysterious fuel charge within the report. Andrew Muller and staff to review and present next month.</p> <p><b>Action Taken</b> The board unanimously approved the June Meeting Minutes.</p>

<p><b>4. Monthly Operations Report and Financials</b></p>	<p><b>A. Monthly Operations Report &amp; Financials</b>          Joanne Mierek reviewed the Operational report highlights. There were no questions. Gary Taylor gave a summary of the notable items in the Financial report. There were no questions.</p>
<p><b>5. GM Monitoring</b></p>	<p><b>A. EL B4 Ownership Rights and Responsibilities</b>          Gary reviewed the requirements of the policy and noted compliance.</p> <p><b>Action Taken</b>          The board unanimously accepted the report as in compliance.</p>
<p><b>6. Internal Monitoring</b></p>	<p><b>A. BP C1 – Governing Style</b>          No discussion.</p> <p><b>A. BP C2 – The Boards’ Job</b>          Sandy Budde asked what activities in addition to the MOO and FinMOO the board does to engage owners. Robert and others noted the newsletter, open meetings, outreach activities, and participation in co-op events.</p> <p><b>B. BP C3 – Agenda Planning</b>          There was positive discussion about the looser board study philosophy in the past year, notably having a board study when it is necessary, but that it is not a required monthly activity.</p> <p><b>C. BP C4 – Board Meetings</b>          No discussion.</p> <p><b>D. BP C5 – Directors Code of Conduct</b>          No discussion.</p> <p><b>E. BP C6 – Officers Roles</b></p>

	<p>No discussion.</p> <p><b>F. BP C7 – Board Committee Principles</b> No discussion.</p> <p><b>G. BP C8 – Governance Investment</b> No discussion.</p> <p><b>H. BMR D1 – Unity of Control</b> No discussion.</p> <p><b>I. BMR D2 – Accountability of the GM</b> No discussion.</p> <p><b>J. BMR D3 – Delegation to the GM</b> No discussion.</p> <p><b>K. BMR D4 – Monitoring GM Performance</b> No discussion.</p> <p><b>Action Taken</b> The board unanimously accepted themselves as in compliance for the full slate of board policies and board monitoring reports for the previous year.</p>
<p><b>B. Committee Updates</b></p>	<p><b>A. Owner Outreach</b> No report.</p> <p><b>B. Board Development</b> Calvin Wang advised Board Election Packet feedback should go to Ben Galewsky.</p>
<p><b>Executive Session Opens</b></p>	
<p><b>Executive Session Closes</b></p>	
	<p><b>Action Taken</b></p>

	The board unanimously authorized Gary to have discussions as determined during Executive Session and to report back to the board.
<b>Closing</b>	<b>A. Next meeting August 14th, 2023</b> <b>B. August Newsletter:</b> Sandy Budde to write a newsletter article on the Herbs cooking class she plans to attend this month. <b>C. Other Tasks and Assignments</b> <b>D. Check-out</b> <b>E. Board Bits:</b> MOO Planning, Board of Director applications
<b>Adjourned</b>	<b>At 8:06 pm by Robert Taylor</b>