

Common Ground Food Co-op  
 Board Meeting Minutes  
 April 12, 2021  
 6:15 pm to 8:15 pm  
 Google Videoconference

Present: Jade Algarin, Lisa Bralts, Ben Galewsky, JP Goguen, Ming Kuo, Taidghin O’Brien, Calvin Wang, Mel Weinstein

Absent: Robert Taylor

Others Present: Gary Taylor, General Manager  
 Joanne Mierek, Operations Manager  
 Jeffrey Chandler, Minute Taker

Proceedings	
<b>Meeting called to order</b>	<b>At 6:15pm by Ben Galewsky</b>
<b>1. Preliminaries</b>	<p><b>A. Guests/Owners</b>            Gary Taylor, General Manager            Joanne Mierek, Operations Manager            Jeffrey Chandler, Minute Taker</p> <p><b>B. Public Comment</b>            None.</p> <p><b>C. Agenda Amendments</b>            None</p>
<b>2. Consent Agenda</b>	<p><b>A. Public &amp; Private Minutes from March Meeting</b>  <b>B. Private Minutes from March Meeting</b>  <b>C. Monthly Financials</b>  <b>D. GM Operational Update (MORE)</b></p> <p><b>Action Taken</b>            The board unanimously accepted the consent agenda as a whole.</p>
<b>3. GM Monitoring</b>	<p><b>A. Ends Report</b>            Ben Galewsky advised this is a discussion regarding the report discussion, but no compliance vote is held. Gary Taylor reviewed the main points of his Ends reports, reviewing the operational status of each End regarding store processes, programs, and initiatives.</p>

	<p>There was discussion about looking for energy sources in relation to price but also renewability. Additional discussion on waste reduction. Calvin Wang requested clarification on the reporting of employees earning a living wage, and the wage structure for full-time versus part-time employees. Mel Weinstein asked about static metrics for owner growth and the marketing strategy. Gary noted owner information is offered to customers and program participants. There are also plans to update the entry vestibule to include more owner information, as well as, encouraging owners to bring in friends to owner days. Mel also asked about marketing strategies for surrounding communities who do not have access to co-ops in their own area. General discussion of ideas to target customers in outlying communities. Calvin Wang opened a discussion about the financial goals as represented in the report.</p> <p><i>Joanne Mierek left the meeting.</i></p>
<p><b>4. Board Monitoring</b></p>	<p><b>A. Board Process C1 Governing Style</b></p> <p><b>B. Board Process C5 Director’s Code of Conduct</b> An error in the structure of the policy was noted for revision by the Policy Committee.</p> <p>The compliance of these policies will be evaluated in July 2021 with all other Board Monitoring policies.</p>
<p><b>5. Committee Updates</b></p>	<p><b>A. Board Development Committee</b> JP Goguen advised the board of upcoming virtual development opportunities through Columinate. JP noted he is in discussion with Sarah Buckman to find events for board members to attend and represent the board.</p> <p><b>B. Owner Outreach Committee</b> Taidghin O’Brien reported the committee is meeting this week regarding the FinMOO</p>

	<p>and virtual owner opportunities in the future.</p> <p><b>C. Policy Committee</b> Ben reported the committee met and discussed the policies that have been sent to committee for review. He also noted recent issues with the grievance policy which is also under review.</p> <p><b>D. Store Strategy Committee</b> Calvin noted the committee met and discussed the feasibility of co-op growth. The committee is also discussing if their focus should be short- or long-term. Their next goal is to evaluate preliminary internal readiness.</p>
<p>6. Board Admin</p>	<p><b>A. Final prep for FinMOO on April 29<sup>th</sup> @ 6pm</b> Discussion on whether to use Zoom or Google Meet. Unknown limitations with Google Meet indicate that Zoom would be a better option. The agenda was reviewed.</p> <p><b>B. Do we review the Ends in May 2021?</b> There was consensus that a review of the Ends was timely and important.</p> <p><b>Action Taken</b> The board unanimously voted to review the Ends in May 2021.</p> <p><b>C. Board Secretary Documentation Status</b> JP advised he received the documents from Colin Dodson and is working to update documents and signatures.</p> <p><b>D. Treasurer’s Report</b> Calvin noted there have been minimal updates from last meeting.</p> <p><b>Action Taken</b> The board unanimously approved the Treasurer’s Report.</p>
<p><b>Executive Session Opens</b></p>	

**7. Executive Sessions Closes**

<b>8. Closing</b>	<b>A. Next meeting May 10<sup>th</sup>, 2021</b> <b>B. Outreach Calendar Assignments</b> <b>C. Other Assignments</b> <b>FinMOO on April 29<sup>th</sup> @ 6pm</b> <b>Check-out</b>
<b>Adjourned</b>	<b>At 8:24 pm by Ben Galewsky</b>