

Common Ground Food Co-op
 Board Meeting Minutes
 April 10, 2023
 6:15 pm to 8:15 pm
 Common Ground Food Co-op Classroom/Google Video Conference

Present: Jon Barnes, Sandy Budde, Ben Galewsky, Blake Hackler, Ming Kuo, Andrew Muller, Robert Taylor, Calvin Wang

Absent: Morgan Montgomery

Others Present: Gary Taylor, General Manager
 Sarah Buckman, Marketing Manager
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:16 pm by Robert Taylor
1. Preliminaries	<p>A. Guests/Owners Gary Taylor, General Manager Sarah Buckman, Marketing Manager Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment</p> <p>C. Agenda Amendments Andrew Muller asked to add an agenda item to discuss his proposed amendments to the policies regarding the Treasurer and Secretary roles from the March meeting.</p>
2. Board Study	None
3. Consent Agenda	<p>A. March Meeting Minutes B. Treasurer's Report</p> <p>Action Taken The board unanimously approved the consent agenda as a whole.</p>

<p>4. Monthly Operations Report and Financials</p>	<p>A. Monthly Operations Report & Financials</p> <p>Gary Taylor noted the increase seen in February is good because usually February is a slower month. He advised that he re-allocated some funds into CDs to reduce cash on-hand and capitalize on interest rates. Gary provided other brief department updates. He noted the freight elevator is broken again. They purchased a new display refrigerator (ed - freezer). Inventory has been completed; they are awaiting results.</p>
<p>5. GM Monitoring</p>	<p>A. Ends Report</p> <p>Gary Taylor reviewed key points of his Ends Report. He noted figures regarding employee satisfaction and retention, owner growth, community outreach impacts, event participation, diversity, and local vendor participation.</p>
<p>6. Internal Monitoring</p>	<p>A. Policy Amendment</p> <p>Andrew Muller proposed amendments to the following board policies:</p> <p>C6 Subsection 5 – Treasurer Role – he proposed changes allowing board members to request funds and requiring the Treasurer to report funds allocated monthly.</p> <p>C6 Subsection 6 – Secretary Role – adding “Final” copies of all monitoring reports, removing the requirement that reports be signed.</p> <p>Action Taken</p> <p>The board unanimously approved the policy amendments as proposed.</p>
<p>7. Committee Updates</p>	<p>A. Owner Outreach</p> <p>No report</p>

	<p>B. Board Development</p> <p>Calvin Wang noted the early bird pricing for CCMA is due soon.</p>
Executive Sessions Opens	
Committee Updates (continued)	
Executive Sessions Closes	
Committee Updates (Continued)	<p>Action Taken</p> <p>The board unanimously authorized Gary to continue to pursue options and report back to the board.</p>
8. FinMOO	<p>A. Plan FinMOO</p> <p>Andrew Muller reported that the board members participating in the FinMOO should plan to be in attendance if possible. Owners will be invited virtually. There will be four raffles during the presentation and interested board members should reach out to Morgan. Gary and his team are finalizing their presentation. Andrew and Gary reviewed the agenda. Sarah advised 35 people are currently registered.</p>
Closing	<p>A. Next meeting May 8th, 2023</p> <p>B. May Newsletter: Calvin Wang</p> <p>C. Other Tasks and Assignments</p> <p>D. Check-out</p> <p>E. Board Bits: Robert to email Morgan</p>
Adjourned	At 7:29 pm by Robert Taylor