

Common Ground Food Co-op  
 Board Meeting Minutes  
 December 12, 2022  
 6:15 pm to 8:15 pm  
 Common Ground Food Co-op Classroom/Google Videoconference

Present: Jon Barnes, Sandy Budde, Ben Galewsky, Blake Hackler, Ming Kuo, Morgan Montgomery, Andrew Muller, Robert Taylor

Absent: Calvin Wang

Others Present: Gary Taylor, General Manager  
 Sarah Buckman, Marketing Manager  
 Matt Turino, Director of University Student Sustainable Farm  
 Jeffrey Chandler, Minute Taker  
 Mickey Parson, Employee  
 Andrea Antulov, Owner

<b>Proceedings</b>	
<b>Meeting called to order</b>	<b>At 6:17 pm by Robert Taylor</b>
<b>1. Preliminaries</b>	<p><b>A. Guests/Owners</b>          Gary Taylor, General Manager          Sarah Buckman, Marketing Manager          Matt Turino, Director of University Student Sustainable Farm          Jeffrey Chandler, Minute Taker          Mickey Parson, Employee          Andrea Antulov, Owner</p> <p><b>B. Public Comment</b>          None.</p> <p><b>C. Agenda Amendments</b>          None.</p>
<b>2. Board Study</b>	<p><b>A. Local Agricultural Discussion</b>          Ben Galewsky hosted Matt Turino from the University Student Sustainable Farm. Matt provided information about the program he oversees and discussed some of the challenges</p>

	<p>they face. He reviewed how the program fits within the University structure academically, as well as functionally as a provider of food to the housing department. He also discussed the ways they interact with the university and non-university communities, and their plans and ideas for further programs and opportunities. There was discussion regarding a certificate program for interested individuals to enroll to farm on a small scale within a community of expertise and support. Individual board members plan to reach out about specific talking points and opportunities to network.</p>
<p><b>3. Consent Agenda</b></p>	<p><b>A. November Minutes</b>  <b>B. November and December Treasurer’s Report</b></p> <p><b>Action Taken</b>  The board unanimously accepted the consent agenda.</p>
<p><b>4. Monthly Operations Report and Financials</b></p>	<p><b>A. Monthly Operations Report &amp; Financials</b>  Gary Taylor reviewed the impacts of recent supply chain issues the store has experienced. Gary plans to ask for compensation for the delays and missed shipments. Robert Taylor provided some supply chain insights. Gary provided an update on his café plan. The board raised some questions regarding individual departments which Gary answered.</p>
<p><b>5. GM Monitoring</b></p>	<p><b>A. EL B1 – Financial Conditions and Activities</b>  Gary reviewed the report noting non-compliance in a couple areas. He advised shopping trends are favoring lower-priced grocers so he is trying to find out what shoppers are getting elsewhere to evaluate if pricing can be more competitive.</p> <p><b>Action Taken</b></p>

	<p>The board unanimously accepted the report with acknowledgement of non-compliance.</p> <p><b>B. EL B2 – Business Planning and Financial Budgeting</b></p> <p>The revised report was posted for review. Gary reviewed key points of the report. He also mentioned an upcoming reduction in credit card fees.</p> <p><b>Action Taken</b></p> <p>The board unanimously accepted the report as in compliance.</p>
<p><b>6. Internal Monitoring</b></p>	<p><b>A. BP C7 – Committee Principles</b></p> <p>Andrew Muller mentioned the ambiguous nature of the word “formally” and offered to revise the policy for a vote next month.</p> <p><b>B. Committee Charter Approvals</b></p> <p>Committees did not submit any changes to the previous charters.</p> <p><b>Action Taken</b></p> <p>The board accepted the committee charters. Morgan Montgomery abstained.</p>
<p><b>Executive session opens</b></p>	
<p><b>Executive Sessions Closes</b></p>	
<p><b>7. Closing</b></p>	<p><b>A. Next meeting January 9th, 2023</b></p> <p><b>B. January Newsletter:</b> Andrew Muller to interview new board member(s)</p> <p><b>C. Other Tasks and Assignments</b></p> <p><b>D. Check-out</b></p> <p><b>E. Board Bits</b></p>

**Adjourned**

**At 8:29 pm by Robert Taylor**