

Common Ground Food Co-op
 Board Meeting Minutes
 September 12, 2022
 6:15 pm to 8:15 pm
 Google Videoconference

Present: Jon Barnes, JP Goguen, Ming Kuo, Andrew Muller, Madeleine Wolske

Absent: Ben Galewsky, Robert Taylor, Calvin Wang

Others Present: Gary Taylor, General Manager
 Joanne Mierek, Operations Manager
 Morgan Montgomery, Board Candidate
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:17 pm by JP Goguen
1. Preliminaries	<p>A. Guests/Owners Gary Taylor, General Manager Joanne Mierek, Operations Manager Morgan Montgomery, Board Candidate Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment None.</p> <p>C. Agenda Amendments None.</p>
2. Board Study	<p>A. MOO Planning JP Goguen reviewed the agenda for the upcoming virtual Meeting of Owners to be held on Thursday, September 29th from 6:00pm-7:30pm CST. Madeleine Wolske and Ming Kuo noted work conflicts. Other board members volunteered to participate by leading giveaways. There was further discussion about event and election details.</p> <p>B. Board Retreat Planning</p>

	<p>JP advised the plan is for the board retreat to be in person and solicited feedback from other board members about what they found helpful in previous retreats and what they would have liked to discuss. Ideas discussed were reviewing the upcoming year’s calendar, reviewing specifics duties, discussing goals, directions, and co-op philosophies. JP advised more information will be forthcoming.</p>
<p>3. Consent Agenda</p>	<p>A. Public/Private Minutes from August Meeting B. Treasurer’s Report</p> <p>Action Taken The board unanimously accepted the Consent Agenda as a whole.</p>
<p>4. Monthly Operations Report and Financials</p>	<p>A. Monthly Operations Report & Financials Gary Taylor advised negative sales growth can be attributed to the additional audit expense this year. Joanne advised there were isolated sales wins in the last month with student move-in day and basket size, though sales are generally still down. The staff has experienced continued absences due to COVID. They continue to work on promotions, pricing, and staff engagement. They noted continued efforts to trim labor expense where ethically appropriate. There was additional discussion regarding labor costs and staff treatment. Gary reassured the board the financial state of the store is stable and that they are working to proactively prevent any financial crises.</p>
<p>5. GM Monitoring</p>	<p>A. EL B7 – Communications</p> <p>Action Taken</p>

	<p>The board unanimously accepted the report as in compliance.</p> <p>B. EL B8 – Support of the Board</p> <p>Action Taken The board unanimously accepted the report as in compliance.</p>
6. Internal Monitoring	None
7. Board Election Planning	JP noted there are currently four candidates for four open positions on the board, though election results will determine term length. He also discussed the impending board officer elections at the October meeting.
8. Board Admin	<p>A. 2023 Board Budget JP reported that Calvin solicited feedback from the board and has provided a final draft of the budget for approval.</p> <p>Action Taken The board unanimously approved the 2023 Board Budget.</p>
EXECUTIVE SESSION CLOSSES	
9. Closing	<p>A. Next meeting October 10th, 2022</p> <p>B. Outreach Calendar Assignments October Newsletter: Andrew Muller to summarize previous presentation on inflation and board election results announced.</p> <p>C. Other Assignments - MOO - September 29th 6-7:30pm</p> <p>D. Check-out Board Bits: MOO planning and approved the board budget</p>

Adjourned

At 7:50 pm by JP Goguen