



Employment Application

*Common Ground Food Co-op (CGFC) is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, age, sex, gender identity, gender expression, sexual orientation, marital status, disability status, and veteran status, except where any of these characteristics is a bona fide occupational qualification. Applicants needing help completing this application may contact our HR Department by stopping in our store or calling 217-352-3347. Thank you for your interest in CGFC. **Employees must be at least 18 years of age to work at CGFC. Please submit this application, a cover letter, and any additional supporting documents in person or by mail to the address provided on the last page.***

Teacher Application

Full Name: _____

Email: _____

Phone: _____

Address: _____

References (Name, Company, Contact Info):

Briefly explain why you would like to teach at Common Ground Food Co-op.

Please list all the topics or subjects that you feel comfortable teaching. Keep in mind that our educational focuses are on food issues, food preparation, homesteading, etc.

What experience do you have related to your topics of interest?

What, if any, teaching experience do you have (Please provide a brief description of duties)?

Common Ground encourages its teachers to assist in promoting their classes in an effort to guarantee minimum attendance requirements. Are you willing, interested in, and able to self-promote? (check one)

Yes or No

Are you willing and able to teach a minimum of 3 classes per Trimester (Jan-April, May-Aug, Sept-Dec)? This is not a requirement but is preferred. (check one)

Yes or No

Please detail your **weekday** availability. For Example: "Available Anytime", "6:00 p.m. - 8:00 p.m.", "Not Available", etc.

Please detail your **weekend** availability. For Example: "Available Anytime", "6:00 p.m. - 8:00 p.m.", "Not Available", etc.

What dates and times would you prefer to teach your class? Please provide three different dates and times. Keep in mind, classes do best on mid afternoons on Saturday or Sunday, or in the evenings on weekdays.

Are you a citizen of the United States? (check one)

Yes or No

If no, are you authorized to work in the United States? Yes or No

Have you ever worked for Common Ground Food Co-op? (check one)

Yes or No

If yes, when? _____

Do you have a relative, spouse, or partner that works at Common Ground or that serves on the Board of Directors? (check one)

Yes or No

If yes, who? _____

Do you certify that you are 18 years of age or older? (check one)

Yes or No

Sign here to state that you understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

Signature _____

Date _____