

Common Ground Food Co-op
 Board Meeting Minutes
 October 9, 2017
 6:15 pm to 8:15 pm
 Urbana Civic Center, Urbana Illinois

Present: Karen Carney, Magdalena Casper-Shipp, Charles Delman, Margaret Johnstone, Keith McKenney, Karen Medina, Marissa Stewart, Kristin Walters, Julie Zilles

Absent: None

Others Present: Tim Sullivan, Interim GM
 Allan Axelrod, Owner
 Z Snyder, Owner 12740
 Jeffrey Chandler, Minute Taker

Proceedings	
Meeting called to order	At 6:17 pm by Julie Zilles
1. Preliminaries	<p>A. Guests/Owners Tim Sullivan, Interim GM Allan Axelrod, Owner Z Snyder, Owner 12740 Jeffrey Chandler, Minute Taker</p> <p>B. Public Comment Allan Axelrod noted he works with Illini Fighting Hunger and would be interested in speaking with someone regarding a relationship and food pantry with the Co-op.</p> <p>C. Welcome to new Board Members Julies Zilles invites all members to introduce themselves and to welcome the newly elected board members.</p> <p>D. Agenda Amendments None</p>
2. Consent Agenda	<p>A. Public Minutes from August Meeting B. Private Minutes from August Meeting C. MORE Report</p> <p>Action Taken The board approved the consent agenda, Karen Medina abstained.</p>

<p>3. GM Monitoring</p>	<p>A. Interim GM Report There was brief discussion about wording of action.</p> <p>Action Taken The board accepted the report as written without additional information. Karen Medina abstained.</p>
<p>4. Board Monitoring</p>	<p>A. BP C5 Code of Conduct Julie reviewed the policy aloud. Keith McKenney asked what an “ordinarily prudent person” means, Julie noted this is a standard legal phrase and is the same as the national template. Magdalena Casper-Shipp noted the attendance policy is being upheld more than in previous years.</p> <p>Action Taken The board unanimously found themselves in compliance and turned in their signed agreements.</p> <p>B. BP C1 Governing Style</p> <p>Action Taken The board unanimously found themselves in compliance</p> <p>C. Conflicts of Interest Julie explained that all members must turn in a form listing their potential conflicts of interest as well as sharing them aloud for complete transparency. All board members shared their conflicts of interest and submitted their documentation.</p>
<p>5. Committee Updates</p>	<p>A. Board Development Committee Magdalena reported the Retreat is scheduled for November 11th at Pizza M in Urbana, starting at 8:30am and is expected to be a full day. She also noted she is working with Todd Wallace on the agenda. Julie reminded the board they and their families are invited to a potluck the night before to informally mingle with the board and Todd Wallace. She advised it is not mandatory.</p> <p>Margaret Johnstone reported the election this</p>

	<p>year had 560 votes, up from last year's 382.</p> <p>B. Owner Outreach This committee is currently vacant. Julie passed around a sign-up sheet for tabling and newsletter tasks for the year. She also reviewed these tasks and expectations with the board.</p> <p>C. Policy Committee Julie and Charles Delman reported they just received input from the lawyer regarding the GM Contract and will review and send out information electronically in the next week, which will also potentially require an electronic vote.</p> <p>Julie informed the guests present that the board was about to go into Executive Session to discuss the GM Search and Board Attendance. They would reopen the meeting after and any voting would take place in open session, however due to confidentiality no specifics would be given in regards to the GM Search results.</p> <p>Guests left the meeting, with the exception of Tim Sullivan.</p>
<p>EXECUTIVE SESSIONS OPENS</p> <p>EXECUTIVE SESSIONS CLOSES</p>	
<p>6. GM Search and Board Attendance Decision</p>	<p>Magdalena and Z Snyder rejoin the meeting.</p> <p>Action Taken</p> <p>The board passed a motion to follow the recommendation of the GM Search Committee. 8 ayes, 1 nay.</p> <p>Action Taken</p> <p>The board approved excusing Magdalena Casper-Shipp for missing 3 meetings in the past 12 months. Keith McKenney and Karen Medina abstained.</p>

<p>7. Board Admin</p>	<p>A. CBLD Contract for 2017 Julie reviewed what is included in the contract and that she requested Todd Wallace again this year.</p> <p>Action Taken</p> <p>The board unanimously votes to renew the CBLD Contract for 2017.</p> <p>B. Board Officer Elections</p> <p>PRESIDENT</p> <p>A. Nominations Marissa Stewart – <i>accepted nomination</i> Julie Zilles – <i>accepted nomination</i> No further nominations from the floor.</p> <p>B. Candidate Statements Marissa Stewart – Noted she was hesitant to accept nomination as she thinks she has more to learn and a year as Vice President might be a better step, but if another board member nominated her and feels she would be a good candidate, she accepts the nomination. Julie Zilles – Julie reviewed the statement provided prior to the meeting, noting her priorities this coming year. Also would like to work on training someone to take over as President next year.</p> <p>C. Vote Vote is taken by written ballot, counted by Jeffrey Chandler.</p> <p>Action Taken</p> <p>Julie Zilles is elected as President.</p> <p>VICE PRESIDENT</p>

	<p>A. Nominations Charles Delman <i>-accepted nomination</i> Marissa Stewart <i>-accepted nomination</i> No further nominations from the floor.</p> <p>B. Candidate Statements Charles Delman – Charles noted the main purpose of the Vice President is to fill in for the President, but notes Julie has not missed a meeting. That being said, his ability to step in may be affected by family priorities. Marissa Stewart – Notes her statements regarding President are the same for this office.</p> <p>TREASURER</p> <p>A. Nominations Magdalena Casper-Shipp <i>-accepted nomination</i> No further nominations from the floor.</p> <p>SECRETARY</p> <p>A. Nominations Margaret Johnstone <i>-accepted nomination</i> No further nominations from the floor.</p> <p>With no conflicting nominations, the vote for the final three positions is processed as a slate and taken by written ballot, counted by Jeffrey Chandler.</p> <p>Action Taken</p> <p>Marissa Stewart is elected as Vice President. Magdalena Casper-Shipp is elected as Treasurer. Margaret Johnstone is elected as Secretary.</p>
<p>8. Closing</p>	<p>9. Next meeting October 9, 2017 Urbana Civic Center Jeffrey Chandler asked if the board would like him to Pursue the Civic Center for 2018, the board advised they would as long as pricing does not change.</p> <p>10. Outreach calendar assignments</p> <p>11. Other tasks and assignments</p>

	Board Retreat November 11 th at Pizza M. 12. Go around for comments None
Meeting Adjourned	At 8:39 pm by Julie Zilles