

The General Meeting Minutes of the  
Common Ground Food Co-op Board  
Urbana-Champaign  
October 8, 2007

This meeting of the CGFC Board was held in the Illinois Disciples Foundation on Monday, October 8, 2007 at 5:30 PM.

Board members present: Katrina Bromann, Clint Popetz, Richard Antisdell, Ben Galewsky

Board members not present: Lisa Bralts-Kelly, Tim McHenry

Other co-op members present: Barry

### **Agenda Amendments**

The relocation debriefing was moved to the end of the agenda because it was a closed session item.

### **Blog Assignments and Reassignments**

10/12—Clint

10/19—Ben: on inclusion

10/26—Richard

11/2—Lisa

11/9—Tim

One of those last two blog entries (either Lisa or Tim) should be an announcement about the relocation sites. In the next round Katrina will do an entry on local foods based on her reading of the book *Plenty*.

### **Member Survey**

Clint put together a member survey based on a survey done by the Viroqua Food Co-op. The questions will be finalized over email (try by Wednesday). Clint will procure a cover sheet from Megan by Friday for the paper copies, to be in the store by Monday.

There was some debate over the section on values and communication. We considered striking the first question because it was too long, and also rephrasing the question on “how big is too big?” Board members should take the survey and make comments through email.

### **GM Monitoring**

Jacqueline sent a report to the Board and was found to be in compliance with the Executive Limitations (EL) policies as set forth in EL #2E Emergency GM Succession and EL #2H Communication and Support. The Board liaisons, Ben and Clint, will try to make regular reports to the rest of the Board on their meetings with Jacqueline.

### **Board Retreat Planning**

The Board is planning an all day retreat to be held the weekend of December 8<sup>th</sup> and 9<sup>th</sup>. Clint will inquire into catering by Jessy Ruddell. Our first choice location is Kalyx, but we are also

considering the Urbana Free Library and Green Street Coffeehouse/Bar Giuliani (whatever it is called now). The Board members will be rotating facilitators, and Ben will facilitate the facilitators. Topics to be addressed include:

- Board role in relocation
- Review of policy governance
- Review of Board calendar
- Goal for January member visioning process
- Growth

### **Ends Review with Regards to Education of Members, Shoppers, and Community**

CGFC does not currently have education as an Ends Policy. Ends #2a does say that CGFC will provide information members need to pursue their well-being and that of their community. The Board discussed these questions:

- \*Is the mention in EP #2a sufficient, or should education be an Ends Policy of its own?
- \*In the current environment, are members even interested in education?
- \*Does management need a more explicit mandate to pursue education?

Katrina will draft an Ends Policy for education to be presented to the Board over email by the two-week check-in point.

### **Board Self Review**

The Board reviewed its own conduct to determine compliance with GP #2E Code of Conduct and GP #2A Governing Style. The Board should continually strive to:

- \*Read each policy/document on the agenda that will be discussed at the meeting *beforehand*
- \*Read the Board Policies once a month to stay familiar with our guiding documents
- \*Make sure there is no Board-within-a-Board; regular updates from liaisons should help

At this point, Barry left and the Board went into closed session.

### **Relocation Debriefing**

The Board went into a closed session to discuss the relocation.

### **Assignments Due at the Two Week Check-In (October 22, 2007)**

Katrina—draft of education EP

**The next scheduled CGFC Board meeting will be held November 12<sup>th</sup>, 2007 at 5:30 PM at the IDF.** Sign up on the wiki to indicate what food you will be bringing for the potluck.

Respectfully submitted,  
Katrina A. Bromann  
Common Ground Food Co-op Secretary