

The General Meeting Minutes of the
Common Ground Food Co-op Board
Urbana-Champaign
August 13, 2007

This meeting of the CGFC Board was held in the Illinois Disciples Foundation on Monday, August 13, 2007 at 5:30 PM.

Board members present: Lisa Bralts-Kelly, Katrina Bromann, Clint Popetz, Richard Antisdel, Ben Galewsky.

Agenda Amendments

No amendments were made to the agenda.

Board Meeting Length

From now on, Board Meetings are going to be two hours: 5:30-7:30 PM

Blog Assignments and Re-assignments

Katrina will send blog reminders to blog authors. The author will post his/her own blog entry as well as send an announcement to the general member list when the entry is posted. Future blog assignments are as follows:

-8/17: Richard on why membership matters

-8/24: lisa on why is growth important

-8/31: ben on something to be decided

-9/7: Katrina on why you want to be a board member (to coincide with Board elections)

On a related note, Clint will monitor how many people unsubscribe from the list, to ensure that we are not sending to many emails. We do not want members to feel we are spamming them unnecessarily.

Board Election Update/Planning

Lisa completed the board election timeline. Tim is working on the guidelines and already put the Board election packet and applications in the store. Lisa is taking care of publicity for the elections; she will send an email to members announcing that the application is available in the store.

9/30 GMM Update/Planning

Richard handed out a tentative agenda for the GMM. In general, it will go as follows:

Eat—30 minutes

Board reports (including old business, approving bylaw amendments)—15 minutes

Staff, regarding operations = Jacqueline

Board, regarding governance = Clint

Board Candidates—15 minutes

Introductions = Lisa

Hot Topic (Should CGFC have a deli?)—30 minutes

We will use the wiki to coordinate publicity for the GMM. Ben will create a page on the wiki and Richard will be in charge of a publicity timeline. Other Board members can sign up to help.

Board Calendar & Amend Dates on Policies

Lisa and Clint created a Board Calendar that sets up agendas for meetings now through July 2008. The Board Calendar could be given to prospective Board Members to give an idea of what the Board does. The Board Calendar calls for some date changes as they are currently set forth in the Board Policy Statements. These changes affect the following policies in these ways:

Governance Process (GP) #5b-1: change so cycle completes in July instead of September

GP #5b-4: change so compensation happens in April (instead of February) to coincided with GM review

GP #3g-3: change so establish Cost of Governance budget in July instead of October

Board Management and Delegation (BMD) #3d-5: change frequency from “Bi-Annually” to “Once Every Six Months” in all instances for clarification

The Board calendar was adopted.

Executive Limitation Draft Policies

There were several draft Executive Limitation (EL) Policies lingering from the retreat of 2006, which have never been reviewed. We reviewed these policies to determine relevance and action/approval needed. These policies constitute the documents governing GM performance. We chose the following areas that needed amendments and additions and assigned Board Members to work on drafts:

-EL #2u: A proposed policy on aesthetics was cut because it was redundant

-EL #2t: Growth: Richard will draft as an Ends Policy (EP)

-EL #2s and EL #2r: Store Operations and Worker Program: Ben will architect EL #2s into EL #1. He will also draft a worker program policy, keeping in mind worker program liabilities and the declining efficacy of worker programs.

-EL #3p: Value and Quality of Products: Clint will draft a policy that addresses customers needs with regards to local and organic products. He will also draft a policy dealing with producers, including the treatment of producers, how to get their input, when they will be paid.

Assignments Due at the Two Week Check-In (August 27th, 2007)

Lisa—publicity for Board Elections

Richard—publicity timeline for GMM; draft of End Policy on growth

Ben—draft of EL policies

Clint—draft of EL policies

The next scheduled CGFC Board meeting will be held September 10th, 2007 at 5:30 PM at the IDF. Sign up on the wiki to indicate what food you will be bringing for the potluck.

Respectfully submitted,

Katrina A. Bromann

Common Ground Food Co-op Secretary